

Level 3 Award in

Emergency First Aid At Work (RFQ)

SL-TQUK-L3-EFAAW



Classification: Public
Version: 1.0
Date Reviewed: 13/02/2022

Qualification Summary

Key Information

| | | |
|---|--|--|
| Level Level 3 | Sector First Aid | Internal / External Internal |
| Qualification Type Other Vocational Qualification | Operational Start Date 01/10/2017 | Recommended Minimum Age 14 |
| Total Credits 1 | Qualification Status Available to learners | Assessment Methods Portfolio of Evidence |
| SSA 01.3 Health & Social Care | Overall Grading Type Pass / Fail | Permitted Delivery Types Blended Classroom Distance Online |
| Guided Learning Hours 6 | | |

Welcome to Stiering Lives

Stiering Lives is a training provider. We are recognised by TQUK, an Awarding Organisation, who in turn are recognised by the Office of Qualifications and Examinations Regulation (Ofqual) in England, and CCEA Regulation in Northern Ireland.

We offer qualifications which are regulated by Ofqual and, in some cases, by CCEA Regulation. These qualifications sit on the Regulated Qualifications Framework (RQF) and are listed on the [Register of Regulated Qualifications](#) website.

Our courses are delivered by a team of skilled trainers, with vast experience in their various fields, using a range of online and classroom-based teaching methods.

Our qualifications are designed to support and encourage learners to develop their knowledge and skills. This development may result in progression into employment or career development in the workplace. Our qualifications also allow learners to progress onto further qualifications.

Please visit our website at www.StieringLives.co.uk to see our full range of courses and services.

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Qualification Details

The Qualification

The TQUK Level 3 Award in Emergency First Aid at Work (RQF) is regulated by Ofqual.

Qualification Purpose

The purpose of this qualification is for the learner to attain knowledge and practical competences required to deal with a range of workplace first aid situations.

It provides learners with the opportunity to develop skills, knowledge and understanding to enable them to provide appropriate care and manage life threatening conditions, minor illnesses and injuries. Learners will have the knowledge and skills required to provide Emergency First Aid in an occupational setting in a prompt, safe and effective manner to meet the requirements of the Health & Safety Executive (HSE) First Aid Regulations. The objectives of the qualifications include supporting a role in the workplace and giving learners personal growth and engagement in learning. The qualification is usually delivered as a 1-day programme of training and assessment for learners in work or preparing to work to allow them to be first aiders in the workplace (low risk environments).

If this qualification is being used to meet the requirements of the HSE then it is valid for 3 years, after which learners will need to repeat the qualification, however it is recommended that learners refresh their knowledge annually.

Entry Requirements

There are no specific entry requirements however learners should have a minimum of level 2 in literacy and numeracy or equivalent.

The recommended minimum age for this qualification is 14 years and above.

Progression

Successful learners can progress to other qualifications such as:

- Level 3 Award in First Aid at Work.
- Level 3 Award in Paediatric First Aid.
- Level 2 Award in Cardio Pulmonary Resuscitation and Automated External Defibrillation.

Contact us at hello@StieringLives.co.uk for more information about these courses.

Structure

Learners must achieve 2 credits from 2 mandatory units:

Mandatory Units

| Unit ref | Title | Level | GLH | Credit Value |
|--|--------------------------------------|-------|----------|--------------|
| R/616/0431 | Emergency first aid in the workplace | 3 | 6 | 1 |
| Total Guided Learning Hours (GLH) | | | 9 | |

Barred Units

There are no barred units.

Duration

Guided Learning Hours

These hours are made up of all contact time, guidance and supervision of a lecturer, supervisor, tutor, trainer or other appropriate provider of education or training.

Guided Learning Hours for this qualification: 6 hours.

Directed Study

Learners are expected to study and complete aspects of their assessment portfolio in their own time.

Expected Directed Study Time for this qualification: 1 hour.

Total Qualification Time

This is an estimate of the total length of time it is expected that a learner will typically take to achieve and demonstrate the level of attainment necessary for the award of the qualification i.e. to achieve all learning outcomes.

Total Qualification Time is comprised of GLH and an estimate of the number of hours a learner is likely to spend in preparation, study or any other learning, including assessment, which takes place as directed by, but not under their supervision of a lecturer, supervisor or tutor. The credit value, where given, for a qualification is determined by TQT. One credit corresponds to 10 hours of learning.

Total Qualification Time for this qualification: 7 hours.

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Grading & Assessment

The units will be delivered, assessed and quality assured in accordance with the Assessment Principles for Regulated First Aid Qualifications.

The qualification is assessed by internally set and marked assessments, subject to external quality assurance.

The assessment methods for this qualification are:

- **Practical demonstration and assessor observation.**
- **Written questions.**

The practical assessment of learners for the qualification will be embedded into the course delivery.

The written assessment will be done without access to the course manual.

Learners will be required to demonstrate their knowledge and understanding by answering a range of questions relating to the assessment criteria.

All assessment materials have been checked approved by TQUK.

All learning outcomes must be met to achieve a PASS. There is no grading.

Centre Recognition

In order to offer TQUK qualifications, Stiering Lives must be recognised by TQUK, and meet the qualification criteria.

To achieve this recognition Stiering Lives has a number of policies and procedures in place to protect the learners undertaking a TQUK qualification and the integrity of TQUKs qualifications. These policies and procedures are also important to support our quality systems.

These policies can be found at www.StieringLives.co.uk/policies.

To meet the criteria, Stiering Lives has had demonstrate that we have appropriate resources, including qualified and occupationally competent staff, to deliver and assess the qualification.

Evidence of this competence can be provided upon request.

Qualification Delivery

Pre-Qualification Information

All learners are provided with the course specification (this document) to explain about the qualification, the fee, the form of the assessment and any entry requirements or resources needed to undertake the qualification.

Initial Assessment

All learners registered on a TQUK qualification should undertake an initial assessment. This simple assessment is used to inform the teacher / trainer about the level of the learner's current knowledge and / or skills, and any learning or physical disabilities or special requirements.

This assessment can be completed online at: www.StieringLives.co.uk/pre-assessment.

Learner Registration

In order to receive their certificate, learners are usually registered with TQUK before the course commences. However, learners can be confirmed after the course, in the case of any substitutions being made at short notice.

Resources

Learners will have access to the following:

- Course manual
- A suitably equipped venue and resources
- CPR mannequins at a ratio of no less than 1 mannequin to 3 learners
- Training defibrillator
- Hard surface wipes
- First aid kit
- Training dressings
- Triangular bandages
- Sterile eye pads
- Auto injector trainer
- Face shield
- Example accident report form
- Disposable gloves
- Any other resources to support the identified needs of learners.



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Quality Assurance Requirements

Trainer / Assessor

In order to teach and assess TQUK courses, Stiering Lives trainers must possess teaching and assessment qualifications appropriate for the level of qualification they are delivering. For example, as a minimum:

- Teaching: **Level 3 Award in Education & Training**
- Assessment: **Level 3 Certificate in Assessing Vocational Achievement**

Trainers must also be occupationally competent, and qualified in their field, at least to the same level or above that which they are teaching.

Trainers must also show evidence of continuing professional development on an annual basis.

This course will require 1 trainer for every 12 students.

Internal Quality Assurer

In addition, a sample of the assessor's work will always be Internal Quality Assured by a different staff member to maintain quality. Internal Quality Assurers (IQAs) must hold, or be working towards, an appropriate IQA qualification. For example, as a minimum:

- IQA: **Level 4 Award in the Internal Quality Assurance of Assessment Processes & Practice.**

Appropriately qualified staff members can fulfil the role of both Assessor or IQA on different courses, but an Assessor cannot IQA their own work.

External Quality Assurer

At least once a year, External Quality Assurers (EQAs) from TQUK will check a sample of student's work from courses delivered over the previous 12 months, to further quality assure our assessment and IQA practices.

For more details, please see our Internal Quality Assurance Policy at www.StieringLives.co.uk/policies.

Pricing

£99 (+ VAT) per person.

Contact us at hello@StieringLives.co.uk for discounted rates for group bookings.

Useful Resources

Health & Safety Executive | www.hse.gov.uk

Health and Safety Executive NI | www.hseni.gov.uk

First Aid Awarding Organisation Forum | www.firstaidqualifications.org.uk

Office of Qualifications and Examinations Regulation | www.ofqual.gov.uk

Register of Regulated Qualifications | register.ofqual.gov.uk

Skills for Health | www.skillsforhealth.org.uk

The Resuscitation Council (UK) | www.resus.org.uk



